



CITY OF VERNON

## Invites your interest for the position of **PLANNING AND ANALYSIS MANAGER**



The City of Vernon offers an outstanding career opportunity for an energetic leader and high caliber professional with tangible experience with utility related financial activities, including developing and implementing long-range utility financial plans, energy risk management programs, operating and capital budgets, financial forecasting, utility rate design, and the development and implementation of utility strategic goals, standards, objectives, policies and procedures to serve as the Planning and Analysis Manager. If you are interested in this dynamic, fulfilling, and challenging opportunity, please apply online at [www.cityofvernon.org](http://www.cityofvernon.org) by **Sunday, May 15, 2022**.

### **THE COMMUNITY**

The City of Vernon is an industrial city of 5.2 square miles located about five miles to the southeast of downtown Los Angeles. Founded in 1905 as the first exclusively industrial city in the Southwestern United States (its residential population is approximately 250), Vernon currently houses approximately 2,000 businesses that employ approximately 50,000 people, serving as a vital economic region. Vernon offers an environment uniquely friendly to business and is home to many Fortune 500 companies. Vernon maintains strong philanthropic ties with the neighboring communities where much of its workforce lives, providing significant support for public services such as health care and education. The City is about to embark on aggressive plans for its future as it moves towards increasing its residential population. With Vernon's proximity to downtown Los Angeles and major regional and worldwide economic markets and industries, unique opportunities exist in the community to address regional housing shortages while establishing itself as an ideal place to both live and work.

### **THE PUBLIC UTILITIES DEPARTMENT**

The City of Vernon Public Utilities Department (VPU) serves as an essential resource to the City's residents and business

community, providing dependable, high-quality utility services at a significant cost savings compared to neighboring utility providers. The Public Utilities Department is a multiple award-winning utility, including the Diamond Level RP3 designation from the American Public Power Association, as well as recipient of the Safety Management Excellence Award from the American Public Gas Association. VPU is also uniquely positioned in the state of California, in that it is one of only two utilities in California that provides electricity, natural gas, water and fiber optic services. VPU is the only public utility in the state with a high-pressure natural gas transmission pipeline and is the 14th largest public gas system by volume in the US. VPU owns and operates a 138-megawatt natural gas-fired, combined-cycle power plant that provides local reliability in addition to vital in-basin generation.

Natural Gas volume served in 2021: 8,580,801 MCF to 125 industrial customers.

Water volume served in 2021: 7,000 AFY to 1,000 customers.

Electric service peak load is 193 MW to 2,000 customers.

VPU enterprise budgets total an estimated \$240 million.

VPU is working toward the goals of providing the lowest utility rates in California by 2030 and actively developing financial strategies to economically respond to electric and natural gas load growth, to continue to give Vernon businesses a competitive advantage.

### **THE POSITION**

The Planning and Analysis Manager manages all utility related financial activities; plans and administers long range utility financial plans and objectives; oversees the energy risk management program for Vernon Public Utilities; manages operating and capital budgets, capital financing, bond issuance, audits, and financial forecasting, analysis, and reporting; and oversees and performs utility cost of service studies and rate design.

A complete description can be found on the City's website at [www.cityofvernon.org](http://www.cityofvernon.org).

### **THE IDEAL CANDIDATE**

The ideal candidate should be an experienced leader, possessing both the technical industry expertise and extensive knowledge in utility economics; utility financing and capital structure issues; principles and practices of budget and financial planning, utility rate analysis, fundamental operations of the natural gas and electric markets, and rate design models. Principles of risk management, including energy accounting US GAAP and FERC, and principles and practices of public utility administration, organization, and budget management.

This leader will have increasing and significant autonomy to explore novel solutions to problems facing Vernon Public Utilities such as counterbalancing electric and natural gas load growth with the need to comply with mandates for reducing greenhouse gas emissions, maintaining competitive and stable rates, supporting the city's economic development goals, and meeting VPU's obligations under various legislative and regulatory mandates. The Planning and Analysis Manager will be responsible for overseeing and managing the department operating and capital improvement budgets; coordinating budget adjustments/changes with the City's Finance Department; preparing financial reports on division budgets and monitoring reserve levels and debt-coverage ratios; responding to inquiries by credit rating agencies and auditing firms on behalf of VPU; reviewing trends and developing performance metrics, measuring and analyzing key performance indicators; and analyzing, interpreting and ensuring compliance with regulations issued by the Federal Energy Regulatory Commission, and the California Independent Systems Operator; as well as hedging activities requirements and the Sarbanes-Oxley Act;

A successful Planning and Analysis Manager will be able to develop and implement financial plans, systems and controls including risk management measures to ensure effective and economic use of City assets and assist in the development of long-term strategic plans. The ideal candidate is someone who is progressive and solutions-oriented and can develop and administer all Division work and projects through the lens of achieving City and utility goals. In addition, the ideal candidate possesses a dynamic, service-oriented personality with the capacity to process information quickly, responsively implement solutions and has the ability to communicate effectively.

### **REQUIRED TRAINING, EDUCATION AND EXPERIENCE**

Bachelor's Degree in Public Administration, Business Administration, Finance, Accounting, Economics, or related field; AND Six years progressively responsible financial management experience in a comparable utility including three years in a supervisory capacity. A Master's degree in a closely related field is highly desirable. A valid California State Driver's License is required.

### **COMPENSATION**

The monthly salary range for this position is \$13,639 - \$16,579. Salary placement within the established salary range depends upon qualifications. The City offers a comprehensive benefits package and a 4/10 work schedule.

### **SELECTION PROCESS**

Completed application materials will be reviewed and those whose qualifications best meet, or exceed, the requirements of the position and appear to best meet the needs of the City will be invited to participate in the selection process.

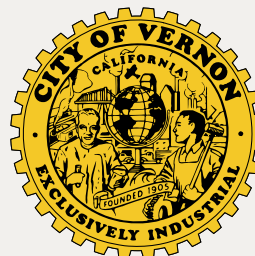
### **HOW TO APPLY**

Please visit our website at [www.cityofvernon.org](http://www.cityofvernon.org) and apply online. The City of Vernon is an Equal Opportunity Employer.

### **REQUIRED APPLICATION MATERIALS INCLUDE**

A resume, cover letter and completed City of Vernon online application. Resumes are not accepted in lieu of City applications.

**Filing Deadline: Application materials must be submitted online, no later than Sunday, May 15, 2022.**



If you have any questions, please contact Lisette M. Grizzelle, Senior Human Resources Analyst, at (323) 583-8811, extension 166, or via email at [lgrizzelle@cityofvernon.org](mailto:lgrizzelle@cityofvernon.org).