



EMPLOYMENT OPPORTUNITY WITH CITY OF VERNON

4305 Santa Fe Avenue, Vernon, California 90058
(323) 583-8811

PRINCIPAL RESOURCE PLANNER

MONTHLY SALARY: \$11,099 - \$13,491*

*Plus 2% Cost of living increase effective: July 8, 2018

EMPLOYEE PAYS 8% (Classic) or 5.75% (New) CONTRIBUTION TO CalPERS
Classic CalPERS members 2.7% at 55 - New CalPERS members 2% at 62

FINAL FILING DATE: **SUNDAY, August 12, 2018**

THIS RECRUITMENT IS TO FILL ONE FULL-TIME VACANCY IN THE VERNON PUBLIC UTILITIES DEPARTMENT AND TO ESTABLISH AN ELIGIBILITY LIST TO BE USED FOR FUTURE VACANCIES.

SUMMARY: Under limited supervision, prepares long-term integrated utility resource plans, recommends, negotiates, prepares and administers the City's power resources contracts and agreements in accordance with the direction and goals established by management, and evaluates electric resource projects and demand-side programs for the Electric Resource Planning & Development (ERPD) work group in the City's Public Utilities (VPU) Department.

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following but not limited to representative duties, knowledge, and skills listed below. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job flyer does not constitute an employment agreement and is subject to change at any time by the employer.

- Conducts the modeling, analysis, and growth forecasting of City load patterns and resource utilization using statistical methods and tools; identify factors affecting City loads and related impacts on load growth.
- Prepares long-range Integrated Resource Plan and reports; assists in the management of the Cap and Trade auction and activities related thereto.
- Conducts research and evaluate market survey data and potential opportunities for forward, day-ahead and real-time trading opportunities; recommend the implementation of strategies related thereto.
- Negotiates contract proposals, terms, and conditions; assists in the implementation of City utility conservation programs.
- Participate in regulatory, legal and project administration efforts; assists with rate design studies.
- Reviews and analyzes federal and state legislation and regulatory filings.
- Provides management staff with economic analysis of proposed legislation and proposed litigation settlements; meet and confer with representatives from other utilities and agencies to settle disputes; assist legal counsel in bulk power litigation.
- Monitors regulatory changes and legislative initiatives and develops reports on potential impact.
- Supervises assigned staff; sets work priorities; creates work schedules; provides training; conducts performance evaluations; rewards and/or disciplines employees.
- Develops and supervises implementation of strategies for the trading of wholesale power and gas products.
- Assists real-time and day-ahead wholesale power market and gas operations. Participates in the evaluation and formulation of operating and risk management strategies.
- Provides/supports the econometric and/or advanced statistical data analysis needs of other utility divisions.
- Makes recommendations for changes and improvements to existing standards, policies, and procedures; monitor work activities to ensure compliance with established policies and procedures.
- Participates in the selection of integrated resources planning staff; provide or coordinate staff training; work with employees to correct deficiencies; implement discipline procedures.
- Coordinates and participates in the obtaining of bulk power resource proposals from outside agencies; negotiate and conduct economic studies related to proposal rates, terms and conditions; negotiate and administer contracts; interpret contracts and identify the need for modifications; schedule resources for maximum economic benefit within contractual provisions.
- Coordinates activities with those of other divisions and outside agencies and organizations; provide staff assistance to the Integrated Resources Manager; prepare and present staff reports and other necessary correspondence.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines: Bachelor's Degree in Engineering, Finance, Economics, Mathematics, Statistics or Business Administration; AND a total of five years of increasingly responsible professional experience in the following areas: power resources planning, bulk power contract administration, financial and economic analysis of public utilities operations, including two years of lead or supervisory experience in the same field.

Knowledge of:

- State and federal laws, rules, policies, and regulations governing public utilities and environmental issues.
- Fundamental principles and operations of power generation and the natural gas and electric markets.
- Principles and practices of integrated resources planning and organized markets.
- Principles of project planning and contract management.
- Safety rules and regulations, occupational hazards, and safety precautions in public utilities operations.
- Contract principles, structure, purpose and negotiation techniques.
- Risk management theory, practices, and procedures.
- Production Cost Modeling and Integrated Resource Planning principles and theory.
- Effectively communicate complex subjects to diverse audiences using superior written and oral presentation skills.

Skill in:

- Analyzing and evaluating bulk power resources.
- Analyzing technical issues, evaluating alternatives, and developing recommendations.
- Researching, collecting, and analyzing data, and generating reports.
- Operating a personal computer utilizing standard and specialized software.
- Establishing and maintaining cooperative working relationships with co-workers.
- Communicating effectively verbally and in writing.
- Coordinating and directing integrated resources planning programs; supervising, organizing, and reviewing the work of assigned staff.
- Participating in the preparation and administration of assigned budgets.
- Recognizing and analyzing potential issues impacting the City's power supply that may arise on a national, state, and local level.

LICENSE & CERTIFICATION REQUIREMENTS: A valid California State Driver's License is required.

SELECTION PROCESS: Completed application packets will be reviewed and those whose qualifications meet or exceed the requirements of the position will be considered to participate in the recruitment process. Resumes are not accepted in lieu of City applications. Please be advised that if you submit multiple applications, the most current application will be accepted and reviewed. To view the complete job description, please visit the City website. The City of Vernon is an equal opportunity employer.

Applications must be submitted On-line via the City's Employment Portal

If you have any questions, please contact:

**City of Vernon Human Resources Department
(323) 583-8811 ext. 166**

Monday through Thursday, 7:00 a.m. to 5:30 p.m.

www.cityofvernon.org