

## Questions and Answers to EBEWE Ordinance RFP

1. As part of the ordinance requirements will there be utility (water and electric) information available 5 years prior? **Yes**
2. Will the audit be required if it is determined during the initial investigation that the building meets the exemption requirements of the EBEWE ordinance? **All 43 buildings are required to go through the energy and water efficiency assessment. The assessment listed in this RFP is in addition to what is required by the EBEWE audit. The Consultant is required to provide an assessment report for each building. The requirements of the report are listed in the RFP Sub-Task 1 under deliverables.**
3. If there is no audit required, does the consultant need to credit LADWP for not completing the audit? **See A2, above**
4. If the 15% for energy and 20% for water reductions are not achieved is there penalties to consultant? (The recommendations by the consultants may not be implemented by the facility staff) **No**
5. In Sub-Task 2: EBEWE Compliance Plan- it is described that LADBS and consultants will prioritize what buildings are brought into compliance in the easiest to hardest order. Does LADWP have an exemption in place and they are not required to comply with the compliance as set forth by Section 91.9708.2 Schedule? (this requires specific compliance based upon last digit of AIN) **Exemption is not currently in place**
6. Will access and data from each buildings current Energy Star Portfolio account be shared? Or will the consultant be required to create 43 new buildings in portfolio manager. **Yes**
7. Is this a 6-year agreement? Will it be permissible to negotiate increases, or do we need to provide a bid that covers all costs for the entire 6 years. **No. Both Sub-Task 1 and Sub-Task 2 must complete before January 31, 2019.**

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We understand the Consultant will need to create the Compliance Plan as required in Sub-Task 2 by January 31, 2019. However, the last paragraph states:

*Beginning December 2019, and each year thereafter for the five-year Compliance Plan, a report will be submitted to LADBS specifying buildings that have met energy and water conservation measures under the EBEWE Ordinance. LADWP and the Consultant shall jointly finalize the report format before submission of the first LADBS report.*

Question: Should our proposal fee account for being engaged to provide a report (which will require the Consultant to: coordinate with LADWP to obtain updated utility **Only the first report.**

Questions/Clarifications	
<b>Sub-Task 1: Building Energy and Water Efficiency Ordinance Assessment &amp; Sub-Task 2: EBEWE Compliance Plan</b>	
1.	Does the proposal team need to include the cost for data collection in the form of utility bills, energy and water meter set up, existing drawings and existing specifications for each building assessed in our bid? <b>No</b>
2.	SCPPA states that ‘buildings already in compliance...’ on page 2 of the RFP. Can SCPPA provide an approximate count on the buildings already in compliance with the ordinance? (eg. already meeting EnergyStar) or should the proposal team assume in the scope of work that each of the 43 buildings will require an ECM assessment, energy & water audit? <b>All 43 buildings are required to go through the energy and water efficiency assessment. The assessment listed in this RFP is in addition to what is required by the EBEWE audit. The Consultant is required to provide an assessment report for each building. The requirements of the report is listed in the RFP Sub-Task 1 under deliverables.</b>
3.	Does SCPPA anticipate that there could be additional buildings (above the 43 buildings already listed) in Attachment B requiring ordinance compliance over the course or the contract? <b>No</b>
<b>Fees</b>	
4.	Are billing titles required per labor rates? <b>Yes billing titles are required. Any revisions to the title/rates after contract execution are subject to the approval of LADWP.</b>
<b>Proposal Submission</b>	
5.	Given the short turnaround from when RFP questions are due, would SCPPA consider an extension to the proposal deadline to Friday 5/18? <b>We are not considering extensions to the deadline at this time. All proposers have the same deadline.</b>
6.	Are Resumes to be included in the 20-page limit? <b>Discretion is left up to the proposer. Can be sent as attachment.</b>
	Are References to be included in the 20-page limit? If not, is there a required number of references per respondent? <b>Discretion is left up to the proposer. This can be sent as attachment.</b>
7.	Will SCPPA share proposal evaluation method/criteria with proposers? <b>All elements described in the scope of services of the RFP will be evaluated. We can’t share the proposal evaluation tool with the proposers.</b>
8.	Page 6 of RFP requests references from proposers for any services rendered to SCPPA or to any of SCPPA’s members over the last five years. Should we limit our response to contracts most applicable to the services requested for this RFP? <b>Discretion is left up to the proposer.</b>

9.	Can SCPPA provide a target budget range to help consultants to better scope a project that fits within expectations? <i>SCPPA is not providing a budget range.</i>
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1. Is there a reason LADWP elected not to utilize one of the four firms currently being contracted through SCPPA for Engineering Support Services? *The Engineering Support Services contract was developed for existing customer programs and is much broader in scope. The EBEWE RFP is narrower in scope and designed specifically for existing LADWP buildings.*
2. In addition to energy and water audits and retro-commissioning, the EBEWE ordinance requires annual energy and water benchmarking and reporting. Should the consultant consider benchmarking in the requested building assessments and compliance plan? *Benchmarking is not part of this RFP.*
3. The EBEWE energy audits and retro-commissioning requirements do not include the identification of potential incentives or financing options for identified measures. Can we assume that the scope of work for this RFP is consistent with the EBEWE requirements? *Yes*
4. For this RFP, must energy modeling software (i.e. EnergyPro, eQUEST, EnergyPlus, and Trace) be used to estimate electric energy savings for non-industrial/process measures? *Yes*
5. Have any of the 43 assets had an ASHRAE Level 2 or higher audit completed in the last 5 years? *No.* If so, how many and will the successful bidder have access to those audits at the beginning of the contract?

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1. Are energy benchmark data, complete and up-to-date building drawings, building specifications, building controls information, sequence of operations and other relevant documents available for every building identified in Attachment B? Will those documents be made available to the winning team upon award of the project? *Yes*
  2. Will LADWP staff and personnel be available to support the assessment project, particularly for any onsite assessment work? *Yes*
  3. Upon what basis will bids be evaluated and ultimately the project be awarded? *Firm's experience in performing building energy and water efficiency assessment; knowledge, expertise and experience in the EBEWE ordinance; and commitment to complete both sub-task 1 and 2 by January 31, 2019 as listed in the RFP.*

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