



SOUTHERN CALIFORNIA PUBLIC POWER AUTHORITY
Request for Proposals for Measurement and Verification Services

Response Deadline: June 26, 2009

The Southern California Public Power Authority (SCPPA) is hereby soliciting competitive proposals for measurement and verification services within its member municipal utility service territories.

Introduction

SCPPA, a joint powers authority and a public entity organized under the laws of the State of California, was created pursuant to the Government Code of California and a Joint Powers Agreement for the purpose of planning, financing, developing, acquiring, constructing, operating and maintaining projects for the generation or transmission of electric energy.

SCPPA also facilitates joint service contracts, at the request of its members, to aggregate like project efforts amongst its Members for the purpose of reducing the generation requirement (energy efficiency), and increasing procurement efficiency. A service contract entered into by SCPPA, pursuant to this RFP, would be utilized directly by the interested Members to serve their respective utilities. The work would be ordered and approved directly by the Members and the billing would be done through SCPPA.

Membership consists of eleven cities and one irrigation district which supply electric energy within Southern California, including the municipal utilities of the cities of Anaheim, Azusa, Banning, Burbank, Cerritos, Colton, Glendale, Los Angeles, Pasadena, Riverside, and Vernon, and the Imperial Irrigation District (Members).

SCPPA is governed by its Board of Directors, which consists of representatives from each of its members. The management of SCPPA is under the direction of an Executive Director who is appointed by the Board. No contact should be made with the Board of Directors, Committee Members, or SCPPA Participating Members concerning this request for proposals.

All information received by SCPPA in response to this Request for Proposals is subject to the California Public Records Act and all submissions may be subject to review in the event of an Audit.

Areas of Interest

AB2021 requires all publicly-owned utilities (POU) in the state of California to conduct independent measurement and verification (M&V) of their energy efficiency programs.

SCPPA Members are seeking service companies with the following criteria:

- 1) Design Experience in M&V Evaluation Plans:
 - a. Knowledge of M&V Protocols and Standards.
 - b. Knowledge and access to industry benchmarking data.
 - c. Knowledge of statistical and sampling methods:
 - i. Deliver results from a small sample size.
 - ii. Deliver defined confidence intervals.
 - iii. Identify evaluation priorities.
 - d. Knowledge of marketing and messaging strategies to enhance program compliance and saturation.
- 2) Demonstrated awareness and understanding of SCPPA Energy Efficiency programs.
- 3) Prior success of interactions with regulatory agencies:
 - a. "Independent" Third Party Status including expert testimony.
- 4) Experience in implementing program Evaluation Studies:
 - a. Impact evaluation by program and sector.
 - b. Process evaluation and recommendations on program procedures.
 - c. Market evaluation including strategy for improved portfolios.
- 5) Estimated schedule and project plan to deliver results by 1Q 2010.
- 6) Competitive Rates:
 - a. Ability to deliver across among multiple service territories.
 - b. Data collection capabilities:
 - i. Phone Centers.
 - ii. Mail, web-based, or other messaging.
 - iii. On-Site Surveys.
 - iv. Residential vs. Commercial expertise.
 - c. Estimated effort for Program Management and Supporting Analysis.

Proposal Submission Required Elements

- 1) **Applicant Information:** Provide company name, physical address (if different than mailing address), e-mail address, telephone, and name and title of contact person.
- 2) **Proposal:** Provide a detailed description of solutions to the Areas of Interest.
- 3) **Fees:** Describe how fees will be determined.
 - a. Include program fee components by work units as well as cost-per-square-foot.
 - b. Include any fee reduction opportunities through potential combinations of task elements at any single customer facility and/or volume thresholds.
- 4) **Timeline:** Provide a timeline for program development and implementation for each program element, customer facility grouping, Member participation, and any other natural sub-divisions of work.
- 5) **Experience:** Respondent will clearly identify project participants and management team.
 - a. Specify key employees and describe their experience and duties related to this RFP.
 - b. Provide a commitment statement for the retention and use of key employees as proposed, their availability to initiate and sustain the proposal, as well as planned supplement if not available to assure project delivery.
 - c. Respondent shall indicate any and all pending litigation that could affect the viability of respondent's proposal or respondent's financial stability.

Proposal Submission Delivery Requirements

One (1) hard copy of your response, including a letter of authentic offer with wet-ink authority signature, and any supporting documentation should be delivered prior to the end of business day on June 26, 2008, to:

Southern California Public Power Authority
225 S. Lake Avenue, Suite 1250
Pasadena, California 91101

One electronic copy of your proposal should also be delivered as above or alternately e-mailed to dwalden@scppa.org. Clarification questions may also be addressed to David Walden at dwalden@scppa.org.

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Proposal Terms and Conditions

- 1) SCPPA desires to enter exclusive negotiations with the proposer once selected as may be defined through a signed letter of intent and defined term.
- 2) SCPPA shall determine at its sole discretion the value of any and/or all proposals including price and non-price attributes.
- 3) Proposals may be subdivided or combined with other proposals, at SCPPA's sole discretion.
- 4) SCPPA shall perform an initial screening evaluation to identify and eliminate any proposals that are not responsive to the RFP, do not meet the minimum requirements set forth in the RFP, are clearly not economically competitive with other proposals, or are submitted by respondents that lack appropriate creditworthiness, sufficient financial resources, or qualifications to provide dependable and reliable services.
- 5) SCPPA may entertain or eliminate proposals immediately upon receipt or at any future time if not clearly defined in the proposal as the end of the period of offer.
- 6) SCPPA reserves the right, without qualification and in its sole discretion, to accept or reject any or all proposals for any reason without explanation to the respondent, or to make the award to that respondent, who, in the opinion of SCPPA, will provide the most value to SCPPA and its customers.
- 7) SCPPA may decline to enter into a power purchase arrangement or any other agreement or contract with any respondent, terminate negotiations with any respondent, or to abandon the RFP process in its entirety.
- 8) SCPPA reserves the right to make an award to the other than the lowest price offer or the proposal evidencing the greatest technical ability or other measure if SCPPA determines that to do so would result in the greatest value to SCPPA and its customers.
- 9) Those respondents who submit proposals agree to do so without legal recourse against SCPPA, its members, and their directors, officers, employees and agents for rejection of their proposal(s) or for failure to execute or act on their proposal for any reason.
- 10) SCPPA shall not be liable to any respondent or party in law or equity for any reason whatsoever for any acts or omissions arising out of or in connection with this RFP.

- 11) Respondent shall be liable for all its costs and SCPPA shall not be responsible for any respondent's costs incurred to prepare, submit, or negotiate its proposal, a contract or for any other activity related thereto.
- 12) SCPPA may require certain performance assurances from bidders prior to entering into detailed negotiations for a proposed project. Such assurances may include requiring the bidder to post a performance bond.
- 13) Either SCPPA collectively or Member Agencies individually may respond to, or enter into negotiations for a proposal. SCPPA is not responsible or liable for individual Member Agency interactions with the respondent which are not entirely contained within SCPPA's option or election to engage the respondent as defined within the terms and conditions herein.